



Waterslide

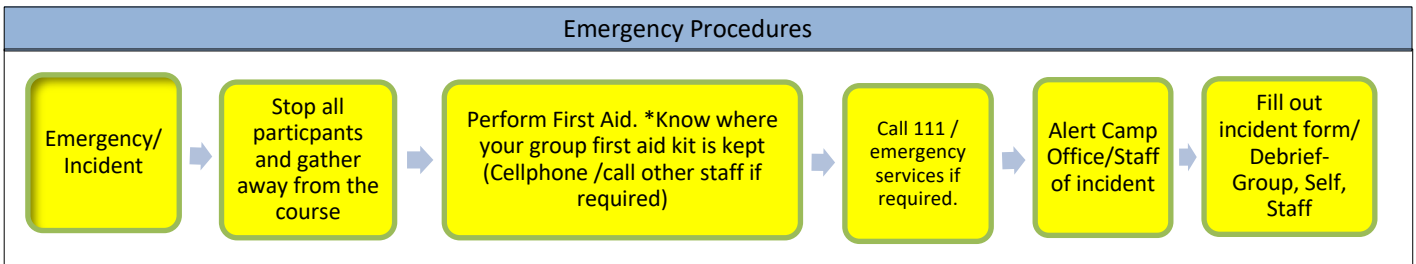


Standard Operating Procedures

This form describes the details, Operational Procedures, Risks and Emergency Procedures for the activity listed.

This SOP is to be used each time the activity is conducted. Any changes or suggestions to be raised in activity debriefs and meetings.

Activity:	Waterslide		
Location of Activity:	DOC Paddock		
Site:	Taupo	Area:	Activities
Reviewed By:	Christy Breetvelt	Version:	3
Position:	Instructor	Approved:	01/05/2024. Stephen Fox. Manager.
Date Reviewed:	01/05/2024	Location of Hard copy:	Camp Office
Number of Participants:	Max Ratio:	1 Instructor or Supervisor / 10 Participants. 1 Rider per slide at a time. Note: Ratio adjusted with changes in risk levels.	
Instructor Competence:	Site-specific induction and assessment of internal competencies.		
Supervisor Competence:	Supervisor competent in group management and trained on SOP/ Emergency Procedures.		
Equipment & Clothing Requirements:	MiCamp Supplied: Waterslide. Participants Supplied: Swimwear and Appropriate Clothing for weather conditions.		
Communication Procedures:	Use the Supervisor's cell phone to contact emergency services and /or staff. Alternative communication; Send runner to office or staff member.		
Related Documents - Qualifications/ Legislation / Guideline / Permits / Consents:	Sliding Activities Good Practice Guide, Health and Safety at Work (Adventure Activities) Regulations 2016.		



Equipment Check	
1	Check the taps are working well and that the bottom pools are cleaned and filled.
2	Check that there are no rocks or anything the rider can hit on the slide.
3	Check that the slide is in the correct position, not moved by the wind.

Operating Procedures

Pre-activity Check

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| 1 | Attend training and safety briefing with staff. | |
| 2 | Familiarise with SOP/ equipment location. | |
| 3 | Visual check of structures. | |

Setup

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| 1 | Turn pump on (in Pump shed, near kitchen) before the activity and turn pump off after activity. Check for any rocks or debris on the slide and remove them. | |
| 2 | Turn on the taps at top of the platform, and make sure both pools at the bottom have been emptied and cleaned out with a broom before filling. | |

MiCamp Instructor Brief to Supervisor

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| 1 | Go over the SOP. | |
| 2 | Conduct training as per “Activity supervisor training and acknowledgement form”. | |
| 3 | Ensure supervisor is aware of emergency procedures. | |
| 4 | No adults using the waterslide. | |

Supervisor Brief to Participants

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| 1 | Disclose risk | |
| 2 | Participants are not to walk up and down the waterslide. Take care getting out as the slide is slippery! | |
| 3 | One at a time on each slide. Ensure slide is clear before sending the next participant down. One adult to stay at the bottom of waterslide to help if necessary. | |
| 4 | Disclose appropriate position. Lying on your back, feet first, arms close to your body. | |
| 5 | Only water is to be used on waterslide. Additional solution is not permitted. | |

Operating Instructions

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| 1 | Participants are to line up at the top of the waterslide until the supervisor says they can go. | |
| 2 | When each participant reaches the bottom, they get off the slide, walking back up the hill beside the slide. No climbing over the side of the platform, walk up the steps. | |
| 3 | Ensure the slide is clear before sending the next participant. | |

Closing Down the Activity

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| 1 | Turn off the taps. | |
| 2 | Have the general area left clean of rubbish and lost property. | |

Pause points

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| 1 | Halt activity at any time conditions or people become unsafe. | |
| 2 | Pause activity if anyone gets Injured. | |
| 3 | If water at the bottom pools has disappeared. | |

This Standard Operating Procedure (SOP) is approved for use at sites operated by MiCamp Trust. As of the time of approval, this SOP meets all known regulations (Adventure Activity Regulations, Safety Audit Standards etc) and current industry good practice

Hazards and Risk Identification				
This section describes some reasonably foreseeable risk, its potential level and suggested management strategies. *All Risks must be continually monitored throughout the activity* New hazards/risks must be reported or resolved appropriately as soon as possible.				
Environment Specific Risks	Risk Management Strategy	Risk Level		Hierarchy of Control
		Managed	Unmanaged	
Slippery surfaces, participants running, structure hazards.	No running. Disclose risks and hazards as appropriate. The slide surface is slippery when wet! Monitor continually.	Low	High	ADMIN
Weather/sun (Supervisors & participants)	Apply sunscreen before the activity. Bring a water bottle. Program breaks. Supervisor rotations.	Low	Medium	PPE
Distraction from other groups.	Supervisors to use good group management. Remind supervisors of other groups if necessary. Use positive communication.	Low	Medium	ADMIN
Change in weather.	Ensure everyone has appropriate clothing. Supervisor to halt activity at any time if weather compromises safety. (e.g. Electrical Storm, Cold winds). Weather risk is to be assessed continuously.	Low	Medium	PPE
Activity Specific Risks	Risk Management Strategy	Risk Level		Hierarchy of Control
		Managed	Unmanaged	
Participant behaviour compromises group safety	Give a safety brief. Staff or Supervisor can remove the participant from the activity area or deny participation if the safety of others is compromised.	Low	High	ADMIN
Cuts, abrasions, head and other injuries.	Check the slide is to be in good condition before use. Participants are to use appropriate slide positions. Care is to be taken as they get out of the slide.	Low	Medium	ADMIN
Multiple people on the slide/collision risk.	The supervisor is to be vigorous with sending participants one at a time.	Low	High	ADMIN
Friction burns. (slide not wet)	Ensure that water is flowing sufficiently, and the slide is completely wet before participants go down.	Low	Medium	PPE
Participant goes over the end ramp.	Supervisor to be vigorous in not allowing adults or heavy participants to go down the waterslide. No added soaps or solutions are permitted. Only water.	Low	Medium	PPE
Participant slides over the end ramp.	Supervisor to be vigorous in not letting any adults or heavy participants down the slide.	Low	High	ADMIN
Equipment Specific Risks	Risk Management Strategy	Risk Level		Hierarchy of Control
		Managed	Unmanaged	
The participant is still on the slide.	Ensure the next participant waits until the slide is clear before going down.	Low	High	ADMIN

