



Job Description

Job Title:	Kids Camp Senior Leader, Junior Leader and Leader In Training (LIT)
Location:	MiCamp Taupo / Whakamaru
Division:	Kids Camp
General Description:	<p>MiCamp Taupo and Whakamaru run a Kids Holiday Camp for one week each during the school holidays throughout the year. We are OSCAR registered and approved and adhere to the rules and regulations.</p> <p>The Kids Camp program aims to achieve the following:</p> <ul style="list-style-type: none"> • To give children and young people the opportunity to engage in adventure based outdoor pursuits, crafts, music and dance, as tools in building their self-esteem and character. • To provide a safe, warm, comfortable and fun camping experience with healthy and tasty catering. • Participation in a values based program which includes life skills education, youth leadership education, team-building activities, physical challenges, mentoring and support. • Adhere to the OSCAR rules and regulations throughout kids camp. • To introduce the Gospel of Jesus Christ to campers and to help grow those who have given their hearts to the Lord.
Purpose of the Position:	The overall responsibility of Leaders at camp is to ensure the campers in their care are safe, behaving appropriately, well cared for and enjoying camp. They must also ensure their part of the program runs smoothly, duties are completed and OSCAR regulations are adhered to throughout camp. Together with this you are to ensure every camper has the opportunity to hear the saving Gospel of Christ.
Responsible to:	<ul style="list-style-type: none"> • Camp Managers • The Kids Camp Coordinator • Team/Activity Leaders
Qualifications and Skills:	<ul style="list-style-type: none"> • Be a born again Christian A Kids Camp Leader must be a Believer, one who is expressing an active faith in God. They must be good role models in terms of their personal lifestyle. They must have a burden to share the Gospel and be willing to pray with campers/Leaders when needed throughout camp and be well versed in the scriptures to be able to give informed answers to questions. • Have a Love for Campers Not everyone enjoys leading children and youth but accepting the role of Leader at a Christian camp requires genuine love and compassion for campers. • Be Dependable and Flexible If a Leader commits to a camp they should make every effort to turn up and fulfill their required duties throughout camp. They must also be able to cope with unexpected change. • Be a Team Player with good communication skills Leaders are to be able to work well with others and be good communicators and listeners. • Be Creative Camp requires lots of creativity for different games and competitions. • Be Enthusiastic Leaders must have enthusiasm for kids camp in general and be motivated about the program, duties, games, activities and theme. They must have a positive attitude and lots of energy, be able to encourage campers to participate and lead by example. • Have an ability to Discipline and problem solve

	<p>Leaders need to be able to balance love and care for campers with firmness and control and be able to tackle difficulties wisely.</p>
<p>Requirements:</p>	<ul style="list-style-type: none"> • Must have completed the Leaders application form • Must have passed a police check if over 17 years of age • Must have signed the camp rules section on their registration form • Must have supplied 2 referees • To be a Senior Leader you must have completed OSCAR training.
<p>Responsibilities:</p>	<p>Arrive and Sign-in</p> <ul style="list-style-type: none"> • All Leaders arrive early on the first day and after a debrief the Senior Leaders sit at the sign-in tables and welcome their campers allocated to their cabins/lodges. They then put their group color bands on their wrists and introduce them to their Leader in Training who takes the camper to their rooms where the Junior Leaders settles them in, helps them get comfortable and starts to get to know them. <p>Set an Example</p> <ul style="list-style-type: none"> • Your main responsibility at camp is to lead your campers with maturity and wisdom and to set an example in all areas of camp, as those in your care are always looking up to you. <p>Meals</p> <ul style="list-style-type: none"> • Together, the Leaders must ensure that their campers are at meals on time, are well behaved throughout meal time and that they clean up before they leave the dining room. <p>Duties</p> <ul style="list-style-type: none"> • Leaders must ensure that their campers are on time for duties and that you encourage them to complete their duties to a high standard. Leaders may be asked to complete certain duties at times – eg. Dishes after supper, vacuume an area. <p>Devotion/Cabin Time</p> <ul style="list-style-type: none"> • The Senior Leader is responsible for running the cabin devotion and prayer each day at camp. Please ensure that you use the devotional booklets and you discuss the questions with your campers. If you have any questions about the devotion please speak to the Camp Coordinator or Speaker. The Senior Leader should try and get the Junior Leaders and LIT's to help run part of the devotions, at their discretion. <p>Bedtime</p> <ul style="list-style-type: none"> • The Leaders need to work together to settle their campers down, ensuring they go to sleep at the designated time, dealing with home-sick campers, accompanying campers to the toilet at night and ensuring the campers are not left on their own in their cabin at night. <p>During the day</p> <ul style="list-style-type: none"> • All Leaders need to participate and organize/encourage their campers in all activities. If you are asked to run or supervise an activity you must make sure you are organized beforehand and that the activity runs smoothly. KNOW YOUR PROGRAM - DO NOT LOOSE IT. <p>Morning Leaders Meetings</p> <ul style="list-style-type: none"> • All Leaders and LITs are expected to attend Leaders meetings each morning, please be on time to these meetings, as this will set you up for the day. <p>Policies & Procedures</p> <ul style="list-style-type: none"> • You must be competent in your understanding of OSCAR policies and other camp procedures. <p>Responsible</p> <ul style="list-style-type: none"> • Ultimately the Manager is responsible to the parents for their children, but as a Leader, you need to be accountable for your areas of responsibility. <p>Medicines and Injuries</p> <ul style="list-style-type: none"> • All medicines (for campers and leaders) should be handed in to the Nurse on arrival. If any of your children have an injury please ensure that the Camp Nurse is advised as she keeps records of all medicines and injuries. <p>Auditorium Worship and Teaching Time</p> <ul style="list-style-type: none"> • Leaders will need to sit with the children to encourage those who can't sit still to make it through Worship and Teaching Time. LITs and Juniors will only be present in the evening sessions, as they have their training time in the morning. There will be an Altar Call on the Wednesday night, which will give the children an opportunity to respond to the Gospel message they have heard throughout the week. Please ensure that if any of your children respond to the message that you are there to walk them through their choice and to pray

	<p>with them. If you feel a child needs specific prayer then please discuss this with the Prayer Coordinator or the Camp Speaker. If children ask questions or you feel out of your depth ask for help from the staff and team members that will be around.</p> <p>Home sick Children</p> <ul style="list-style-type: none"> Children that are home sick feel miserable. Part of the leader’s role is to encourage the homesick camper to get involved, as often a distraction and some support is all it takes to get the campers mind off missing home. Ensure that you send any home sick children to Camp Mum or Dad if they continue to feel upset. <p>Visitors</p> <ul style="list-style-type: none"> Any visitors who come to camp (parents, friends, relatives or ANYONE) to visit a child during camp must sign in with the Camp Office. If you see anyone without a Visitors badge and team member escort, please advise staff urgently. No children can leave camp, even with a parent, without the Camp Coordinator being advised. All leaders and Team Members that wish to visit during camp may only do so after confirming with the camp coordinator. <p>Behavior and Discipline Procedures</p> <ul style="list-style-type: none"> Never be on your own with a child or another Leader, always be in common areas. Have an Open Door Policy. MiCamp OSCAR policy and procedures states the discipline process, please refer to the manual for details. All incidents of bad behavior need to be reported to the Camp Coordinator as soon as possible. If there are any problems with children’s behavior, verbal or physical, or you suspect that any child has been abused please see the Camp Co-ordinator immediately and we will discuss a plan for each child. Often knowing their backgrounds can determine the best way for us to handle problems. We do not accept bullying, constant teasing or verbal abuse of other children or leaders, please be aware and advise the Camp Coordinator if it is ongoing in your cabin/lodge. <p>Leaders Treat</p> <ul style="list-style-type: none"> You all work very hard during the week to lead and direct your young campers therefore we endeavor to give you a 'time-out treat' each camp as a thank you from MiCamp. This is a <i>treat, not a right</i>. If the leader/LIT team as a whole decides to ‘act out’ and perform poorly all week the treat may be cancelled. <p>Final Clean up</p> <ul style="list-style-type: none"> End of camp and the final clean up is always a challenge! We understand that by this time you have had a long week and that you will be extremely tired. MiCamp staff will endeavor to assist cabin groups during the week to maintain and keep clean the areas of responsibility. Please set a good example, get stuck in yourself, and encourage and motivate your cabin to get the job done. Leaders will also be assigned areas to clean. If everyone pulls their weight the cleaning will be done quickly and painlessly. <p>End of Camp Debrief</p> <ul style="list-style-type: none"> You are required to attend this. It is a good time to discuss any issues you may have had and to give Staff and the Camp Co-ordinator any feedback/insights about the camp. This is also great time to give ‘kudos’ to any leaders that you may have seen doing a great job during the week. 		
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Kids Camp Organisational Chart

