



Bouldering Wall

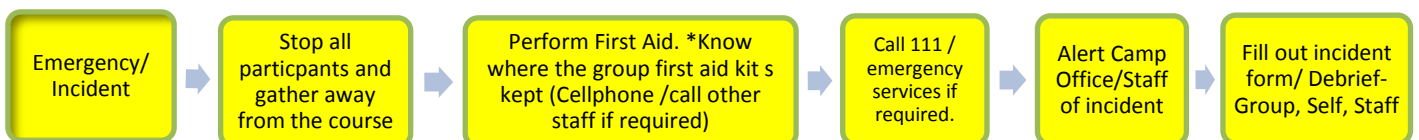


Standard Operating Procedure

This form describes the details, Operational Procedures, Risks and Emergency Procedures for the activity listed. This SOP is to be used each time the activity is conducted. Any changes or suggestions to be raised in activity debrief and meetings.

Activity:	Bouldering Wall		
Location of Activity:	Rec Hall		
Site:	Taupo	Area:	Activities
Reviewed By:	Zoanna Lamond	Version :	2
Position:	Activities Co-Ordinator		
Date Reviewed:	1/6/2018	Location of Hard copy:	Activity Shed
Number of Participants:	Max Ratio:	1:10	Ratio adjusted with changes in risk levels
Supervisor Competence:	Supervisor competent in group management and trained on SOP/ Emergency Procedures		
Equipment / Clothing Requirements:	Safety Mats "How to get the most out of Bouldering"	Blindfolds (optional)	
Activity Requirements:	Covered Shoes Safety Mats		
Communication Procedures:	Use instructor's cell phone to contact emergency services and /or other staff. Alternative communication; Send runner to office		
Related Documents - Qualifications/ Legislation / Guideline / Permits / Consents:			

Emergency Procedures



Equipment Check

1	Wall – Holds are secure with no sharp edges, Wall is secure
2	Safety Mats are in good repair – no tears
3	Wall cover is in one piece with no tears, clips are in working condition

Operating Procedures	
Pre-activity Check	
1	Attend safety briefing
2	Re-familiarise with SOP
3	Visual check of equipment and structures as per equipment check
Setup	
1	Clear wall area
2	Take cover off wall
3	Arrange safety mats under bouldering wall
MiCamp Instructor Brief to Supervisors	
1	Show general area
2	Instruct correct spotting technique – one leg in front of the other, arms up aiming for climbers shoulder blades, thumbs tucked in.
3	Demonstrate climbing techniques – start with 3 points of contact
4	Explain possible games
Instructor Brief to Participants	
1	Two at a time, you *MUST be spotted correctly
2	Participants take turns to make it across the wall
3	Possible challenges: using only one colour, using limited holds, blindfolded, time trails, cross overs,
4	*Watch spotting technique. Keep the group together
Closing Down the Activity	
1	Safety mat against wall
2	Return cover to wall
4	Gather all gear up and check that it is all returned to correct places. Inform Micamp staff of any broken or damaged gear
Pause points	
1	*Pause activity at any time if conditions or people become unsafe

This Standard Operating Procedure (SOP) is approved for use at sites operated by MiCamp Trust. As at the time of approval this SOP meets all known regulations (Adventure Activity regulations, Safety Audit Standards etc) and current industry good practice.

Hazards and risk Identification				
This section describes some reasonably foreseeable risk, its potential level and suggested management strategies.				
All Risk must be continually monitored throughout the activity				
New hazards/ risk must be reported or resolved appropriately as soon as possible.				
Environment Specific Risks	Risk Management Strategy	Risk Level		Hierarchy of Control
		Managed	Unmanaged	
Slippery surfaces, participants running, structure hazards	No running. Ensure appropriate footwear. Disclose risks and hazards as appropriate. Monitor continually.	Low	High	ADMIN
Distraction from other groups	Supervisors to use good group management. Disclose risk to supervisors. Remind supervisors of other groups if necessary, use positive communication.	Low	Medium	ADMIN
Activity Specific Risks	Risk Management Strategy	Risk Level		Hierarchy of Control
		Managed	Unmanaged	
Participant behaviour compromises group safety	Give safety brief. Staff or Supervisor can remove Participant from activity area or deny participation if safety of others is compromised.	Low	High	ADMIN
Participant slips or loses grip	Ensure safety mats are under the wall, participants are not to climb above the wall. All climbers must have a spotter.	Low	Medium	PPE
Incorrect spotting	Correct spotting technique. Legs bent one in front of the other, hands up at climbers shoulder height, thumbs tucked in, watching climbers head.	Low	Medium	ADMIN
Equipment Specific Risks	Risk Management Strategy	Risk Level		Hierarchy of Control
		Managed	Unmanaged	
Loose or sharp rocks	Wall is checked regularly and holds changed when no longer safe to use.	Low	Medium	ADMIN
Pause Points	Risk Management Strategy	Risk Level		Hierarchy of Control
		Managed	Unmanaged	
Participant is being spotted incorrectly or not at all	Stop them immediately, correct technique or organise a spotter before continuing	Low	Medium	ADMIN